

# STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck  
Email: [clerk@stetchworth.org](mailto:clerk@stetchworth.org)

## Minutes

18<sup>th</sup> February 2025 at The Ellesmere Centre (Gredley Room) at 7pm.

In attendance: Councillor Bell (WB) Chairman, Saunders (PS) Vice Chairman, Kempton (LK), Puddick (JP), Breen (SB) and Alan Sharp (AS). District Councillor Lay and two members of the public.

**180225/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))**  
Councillor France – prior commitments. Apologies accepted.

**180225/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest**  
None were made.

**180225/3 Open Forum for Public Participation**

A member of the public addressed Council as the new owner of 76 High Street and the opening/bus shelter included within the curtilage of the property as detailed within the deeds. They wished to ask Councils understanding of the now unofficial shelter. The Council confirmed the shelter was now unofficial and they had no further details. Homeowner to approach East Cambs District Council Planning Department.

A second member of the public wished to thank the Parish Council for clearing the pathway at Stroller Way. They also wished to make the Council aware that the local bus service that operated within the village was providing a vehicle that isn't accessible for some residents as the step is too high and no assistance is given. AS to raise this with the bus operator. They also asked if the Council had any information on VE Day events.

**180225/4 To Approve the Minutes of the Meeting held on 16<sup>th</sup> December 2024**

It was unanimously **RESOLVED** to approve the Full Parish Council Meeting minutes of 16<sup>th</sup> December 2024 as a true and accurate record of the meeting. Motion carried.

**Proposed WB Seconded PS**

**180225/5 Council Business:**

1. Bus Shelter on High Street  
Addressed within the open forum.
2. To approve usage of Recreational field for Newmarket 10k – June 2025  
It was unanimously **RESOLVED** to approve the usage of Stetchworth Recreational Field for the event.  
**Proposed WB Seconded PS**
3. Sunday Football on Stetchworth Recreation Field  
The Parish Council confirmed the recreation field is maintained to recreational standards for the use of the community.
4. To discuss and approve Planning Response Policy  
The Parish Council discussed the policy, and amendments would be brought back to April's meeting for approval.
5. Community wide Defibrillator Training in conjunction with East Anglian Air Ambulance 17<sup>th</sup> April 2025 7pm  
The Parish Council are delighted to host a community wide Defibrillator Training event on 17<sup>th</sup> April 2025 at 7pm. The event is open to all resident and groups and will be advertised in due course.

**180225/6 The Ellesmere Centre**  
AS noted, the Squash Court project is ongoing.

**180225/7 District & County Councillors' Reports**

District and County Councillor Shape provided a highlighted report covering County and District Council budget setting, Bus Franchising, Waterbeach busway and the re-organisation of local authorities.  
District Councillor Lay covered highlights on empty homes and the importance of the community wide Defibrillator/Good Sam training for the Woodditton Ward.

**180225/8 a) Finance - to approve accounts for payment:**

Jan		
HMRC, Wages and Expenses	BACs	£491.05
TBM - Microsoft 365 licences (monthly) and domain	BACs	£33.75
Ellesmere Centre - hire	BACs	£12.00
East Cambs Trading – High, Priority and Medium works	BACs	£3843.80
Unity bank – service charge	BACs	£6.00
SSE – Street Light energy	BACs	£144.82
February		
HMRC, Wages and Expenses	BACs	£491.05
TBM – Microsoft license (monthly) and domain	BACs	£70.95
SSE - Street Light charge	BACs	144.82
Unity Trust Bank – service charge	BACs	£6.00

b) To note monies received: None

- c) To accept bank reconciliations for 31<sup>st</sup> January 2025

It was unanimously **RESOLVED** to approve all payments, income and bank reconciliations.

**Proposes WB Seconded PS**

**180225/9 Planning**

- (a) To receive planning application decisions and tree works: -

**24/01333/FUL 74 Hall Farm, Newmarket**

Installation of Sewage Treatment Plant – awaiting decision

- (b) To consider planning applications received: -

**25/00070/FUL 9 High Street, Stetchworth** – No comments

Construction of side porch, rear single storey extension, conversion of outbuilding into habitable room.

**25/00071/FUL 11 High Street, Stetchworth** No comments

Construction of side porch and single storey rear extension, conversion of existing outbuildings into habitable room

**180225/10 Date of Next Meeting & Matters for Future Consideration**

15<sup>th</sup> April 2025 7pm

Meeting closed at 19.43

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Karen Peck  
Clerk and RFO  
Stetchworth Parish Council

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Wayne Bell  
Chairman

15.4.2025